



Youth Caseworker

JOB PACK

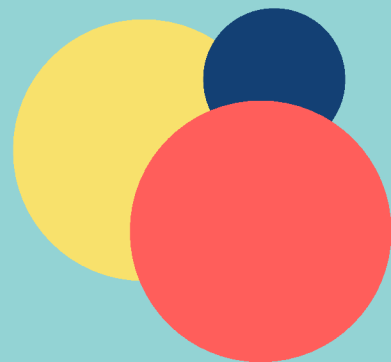


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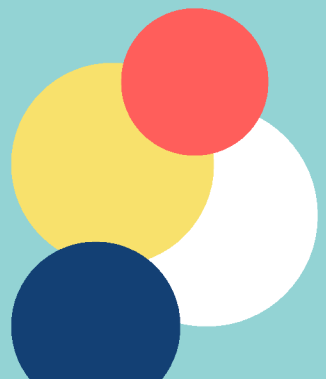
WORKING WITH US

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JOB DESCRIPTION &
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HOW TO APPLY



ABOUT SLRA

SLRA is a frontline community organisation established in 1991 which supports refugees, asylum seekers and migrants in crisis in South London. We provide specialist legal advice and holistic casework to enable people to regularise their immigration status, access rights and entitlements and move on from destitution. Every year we provide support directly to over 1,000 migrants in the London Boroughs of Lambeth, Merton, Croydon, Wandsworth, Southwark and beyond. Our support gives marginalised people access to justice and the opportunity to build a safe, stable and positive future.

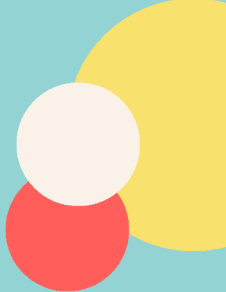
Our services are shaped by our organisational values of Kindness, Agency, Inclusion and Respect, ensuring that our work remains person-centred and impactful. Our vision here at SLRA is of a community where migrants are welcomed and valued. Our trauma-informed and strengths-based approach to our clients and our work with them enables us to build trusting and strong relationships with local migrant communities and individuals.

SLRA recognises the strength and power of diversity, promotes equity and inclusion, and challenges racism and discrimination. Our staff team reflects these values and we encourage applications from people of all backgrounds. People with lived experience of the impact of the UK immigration or asylum systems are particularly encouraged to apply to join our team.

For further information about us, take a look at our website www.slra.org.uk and our Instagram [@slracharity](https://www.instagram.com/slracharity)



Youth Caseworker



Responsible to:	Youth Casework Manager
Hours of work:	4 days / 28 hours (0.8 FTE)
Salary:	£35,659 pro rata
Contract:	Fixed term contract for 1 year
Location:	Office in Streatham Hill with some home based working. Accompaniment of young people is also delivered in settings appropriate to client group across London.

Purpose of the Role

To work alongside young refugees, asylum seekers and other young migrants who are at risk or in crisis to ensure that they can access their statutory rights and make progress in their personal, social and educational development so that they can achieve their full potential.

To provide holistic casework, advice and practical support to young people aged 14 to 24 years, working closely with statutory and voluntary organisations to ensure that the immediate and longer - term needs of young people are met.

To encourage the active and meaningful participation of young people in all aspects of SLRA's youth service delivery.

The benefits of working with us

- 25 days holiday per year (with 3 additional days when the office is closed at Christmas) plus bank holidays.
- Additional long service annual leave days up to a maximum of an additional 5 days per year.
- Flexible and family friendly working arrangements including compressed hours and school term time working.
- Time Off in Lieu for any additional hours worked.
- Pension scheme with 5% employer contribution.
- A commitment to staff learning and development, with annual learning and development plan and training budget along with allocated development time to support this.
- Protection and promotion of staff wellbeing, with clear policies which support staff to learn, grow and be fulfilled through the work they do.
- Cyclescheme and travelcard loans.

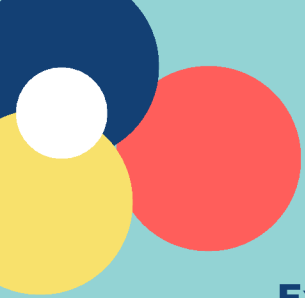
Tasks and Responsibilities

- To develop positive, respectful and enabling relationships with young people which encourage their engagement with both SLRA and other services which promote their positive development.
- To conduct needs assessments with young people, supporting them to understand the factors affecting their situation, and working with them to develop agreed support plans that address immediate and longer term barriers to their positive progress.
- To provide holistic, high quality casework support and advocacy to young people in need.
- To build effective partnerships with referral partners including local authorities and other stakeholders.
- To maintain a high level of expertise in the support of the target group by keeping abreast of policy, legislation and other relevant developments.
- To ensure the active and meaningful participation of young people in all of SLRA's youth provision, ensuring that their voice is central to all service development and delivery.
- To effectively manage casework files.
- To ensure that work is monitored and evaluated and quality assured to meet internal and external requirements.



Tasks and Responsibilities

- To support SLRA management and colleagues by providing information and reports as required.
- To ensure that all activities are suitably risk assessed and adequately and safely supervised in accordance with our Health and Safety Policy.
- To maintain confidentiality and clear boundaries in all aspects of the role.
- To maintain compliance with policies and procedures of SLRA in relation to child and vulnerable adult protection, diversity and equality..
- To attend supervision sessions and appraisals with the line manager, contribute to team meetings and collaborate positively with the SLRA team.
- To undertake training and self-development in order to develop skills and ensure an accurate knowledge and understanding of the issues facing, and policy affecting refugee, asylum seeking and recently arrived young people.
- To receive and provide practical guidance to other workers and volunteers carrying out work with this client group.
- To abide by health and safety guidelines and share responsibility for your own safety and that of colleagues.
- To undertake such other work appropriate to the post as may be assigned by the Youth casework Manager or CEO
- To uphold the Aims and Principles of SLRA.



Experience

Substantial experience of working with refugee, asylum seeking, unaccompanied asylum seeking and/or other migrant children and young people in the UK.	Essential
Substantial experience of delivering casework, advice and advocacy support to vulnerable young people .	Essential
Lived experience of the UK immigration or asylum system	Desirable
Experience of involvement in the planning and running of youth activities for and with young people.	Desirable
Experience of working with volunteers.	Desirable

Knowledge and understanding

Issues faced by refugee, asylum seeking and vulnerable migrant children and young people.	Essential
Policy and legislation affecting refugee, asylum seeking and migrant young people in the UK.	Essential
Casework management, confidentiality and data protection procedures and monitoring systems.	Essential
Local and regional statutory and non-statutory support agencies in the UK and their role.	Essential
Safeguarding and child protection	Essential
IAA Registered at Level 1 or 2 OR a willingness to undertake training and work toward regulation at IAA regulation.	Desirable

PERSON SPECIFICATION

Skills

Ability to listen and work with discretion and sensitivity in a non-judge-mental manner.	Essential
Ability to provide effective holistic support whilst maintaining boundaries.	Essential
Ability to speak a community language.	Desirable
IT skills, including good working practice of all Microsoft packages.	Essential
Excellent written and verbal communication skills.	Essential
Effective time management skills .	Essential
Proactive with the ability to take initiative.	Essential
Ability to work flexibly as part of a small team.	Essential



HOW TO APPLY

How to apply

To apply for this post please complete and return the Application Form and Equal Opportunities Monitoring form on our [website](#) to admin@slr-a.org.uk

Closing date for applications: 9am on Monday 26th May

As an organisation working with migrants, we particularly welcome applications from people with lived experience of the impact of the UK immigration or asylum system. We guarantee an interview for all applicants with lived experience who meet the essential criteria for this post.

We recognise that some people experience barriers to employment and we want to make you aware of the following support which may be helpful.

Experts by Experience

If you have lived experience of the impact of the UK immigration or asylum system you can ask for independent and confidential support for your job application from the Experts by Experience Employment Network. Support includes a free one-off mentoring chat for support with CV/Cover letters and interviews.

SCOPE - Support to Work Extra

SCOPE's Support to Work Extra service provides practical support to disabled people with all aspects of preparing and applying for jobs. You can register for support with CV writing, preparing for interviews and more .

Young Women's Trust

If you are a young woman aged 18-30 you can sign up to "Work It Out" for free support with the recruitment process.

Youth Employability UK

If you are a young person aged under 30 you can find tips on CV writing and interviews here.

