



JOB PACK

Policy Officer

(Immigration Support Pledge)

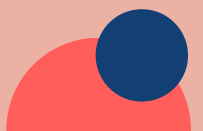


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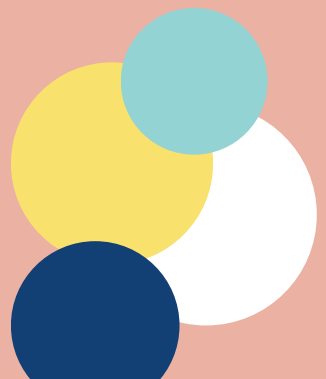
WORKING WITH US

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About SLRA

SLRA is a frontline community organisation established in 1991 which supports refugees, asylum seekers and migrants in crisis in South London. We provide specialist legal advice and holistic casework to enable people to regularise their immigration status, access rights and entitlements and move on from destitution. Every year we provide support directly to over 1000 migrants in the London Boroughs of Lambeth, Merton, Croydon, Wandsworth, Southwark and beyond. Our support gives marginalised people access to justice and the opportunity to build a safe, stable and positive future.

Our services are shaped by our organisational values of Kindness, Agency, Inclusion and Respect, ensuring that our work remains person-centred and impactful. Our vision here at SLRA is of a community where migrants are welcomed and valued. Our trauma-informed and strengths-based approach to our clients and our work with them enables us to build trusting and strong relationships with local migrant communities and individuals.

SLRA recognises the strength and power of diversity, promotes equity and inclusion, and challenges racism and discrimination. Our staff team reflects these values and we encourage applications from people of all backgrounds. People with lived experience of the impact of the UK immigration or asylum systems are particularly encouraged to apply to join our team.

For further information about us, take a look at our website www.slr-a.org.uk

The Benefits of Working With Us

- 25 days holiday per year (with 3 additional days when the office is closed at Christmas) plus bank holidays.
- Additional long service annual leave days up to a maximum of an additional 5 days per year.
- Flexible and family friendly working arrangements including compressed hours and school term time working.
- Time Off in Lieu for any additional hours worked.
- Pension scheme with 5% employer contribution.
- We are committed to staff learning and development. Each team member works with their line manager to develop their learning and development plan, and has an annual training budget and allocated development time to support this.
- We prioritise the protection and promotion of staff wellbeing with clear policies which support staff to learn, grow and be fulfilled through the work they do.
- Cyclescheme and travelcard loans.



Policy Officer (Immigration Support Pledge)

Responsible to:	Policy & Participation Manager
Hours of work:	0.2 FTE (1 day/7 hours)
Salary:	£38,296 pro rata
Pension scheme:	5% employer contributions
Contract:	1 year (with extension subject to funding)

Purpose of the Role

The Policy Officer will drive forward and develop SLRA's impactful work on supporting Local Authorities in London to adopt the Immigration Support Pledge for Young Migrants. SLRA is leading the call for Local Authorities to sign the Immigration Support Pledge, which commits them to:

- identify all looked-after children and care leavers with immigration and nationality issues;
- connect looked-after children and care leavers with good quality legal support as soon as possible;
- take a proactive and informed role in supporting looked after children and care leavers through any immigration applications and appeals;
- enable those who are eligible to apply for permanent status and British citizenship

We are looking for a Policy Officer who will bring a real understanding of the challenges and opportunities Local Authorities face in adopting and implementing the commitments included in the pledge. So far, five London Local Authorities have committed to the pledge. Our aim to support at least 10 more Local Authorities to adopt the Immigration Support Pledge, or to make policy changes in line with the principles of the pledge, over the next three years. We know that the positive impact on outcomes for young people will be profound.

The postholder will join our Policy and Participation team; ensuring that our work with Local Authorities continues to be rooted in the lived experience of young migrants and that they continue to lead our work.

JOB DESCRIPTION

Tasks and Responsibilities

- Develop and strengthen SLRA's collaboration with cross sector partner organisations to increase understanding of and adoption of the Immigration Support Pledge commitments.
- Build positive relationships with Local Authority decision makers.
- Work with SLRA Policy and Participation team colleagues to ensure that care experienced young people subject to immigration control are at the centre of this influencing work.
- Provide analysis and regular updates for stakeholders on key developments.
- Have responsibility for upholding the aims and principles of SLRA and its policies.
- Abide by SLRA's safeguarding, health and safety and other relevant policies and share responsibility for your own safety and that of colleagues and clients.
- Represent SLRA at meetings with other agencies as appropriate.
- Any other duties commensurate with the post.





PERSON SPECIFICATION

Experience

Experience of working with young people within Local Authority Social Care Services	Essential
Lived experience of the impact of the UK immigration or asylum system	Desirable
Experience of working collaboratively within and across organizations to secure improvement to policy and practice.	Essential
Experience of working within the voluntary and community sector	Desirable

Knowledge, Skills and Understanding

In-depth understanding of the issues affecting non British born, care experienced children and young people.	Essential
A good understanding of the political, legislative and financial context within which Local Authorities operate.	Essential
A clear understanding of Local Authority processes and systems in relation to Looked After children.	Essential
A commitment to the principles of the Immigration Support Pledge.	Essential
Strong communication skills	Essential
The ability to develop and maintain positive relationships and collaborations.	Essential
Excellent time management skills with the ability to prioritise workload and effectively multi-task.	Essential
The ability to take initiative and be self-motivating.	Essential

HOW TO APPLY

How to apply

To apply for this post please send a CV along with a covering letter telling us how you meet the requirements of the Person Specification to:

admin@slr-a.org.uk

Closing date for applications: Sunday 17 November

As an organisation working with migrants, we particularly welcome applications from people with lived experience of the impact of the UK immigration or asylum system. We guarantee an interview for all applicants with lived experience who meet the essential criteria for this post.

We recognise that some people experience barriers to employment and we want to make you aware of the following support which may be helpful.

Experts by Experience

If you have lived experience of the impact of the UK immigration or asylum system you can ask for independent and confidential support for your job application from the Experts by Experience Employment Network. Support includes a free one-off mentoring chat for support with CV/Cover letters and interviews.

SCOPE - Support to Work Extra

SCOPE's Support to Work Extra service provides practical support to disabled people with all aspects of preparing and applying for jobs. You can register for support with CV writing, preparing for interviews and more .

Young Women's Trust

If you are a young woman aged 18-30 you can sign up to "Work It Out" for free support with the recruitment process.

Youth Employability UK

If you are a young person aged under 30 you can find tips on CV writing and interviews here.

